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TOWN COUNCIL WORK SESSION MINUTES

Wednesday, November 16, 2022 at 5:30 pm

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Springerville Town Council and to the general public that the Council will hold a meeting open to the public at the Springerville Town Hall, 418 East Main Street, Springerville, Arizona. The Town Council reserves the right to adjourn into Executive Session in accordance with Arizona Revised Statutes Section 38-431.03 (A)(1)(3)(4) and (7) for legal consultation on any of the following agenda items.

1. CALL MEETING TO ORDER :

Mayor Hanson called the meeting to order at 5:30 p.m.

2. ROLL CALL:

Members of the Town Council or Legal Counsel that are unable to be present in person at a scheduled Council meeting, may participate in the meeting by telephone or video conference. Present: Phil Hanson, Mayor; Robert MacKenzie, Vice-Mayor; Richard Davis , Councilor; Douglas Henderson, Councilor; Donald Scott, Councilor
Staff Present: Town Manager Chris Collopy; Town Clerk Kelsi Miller; Town Attorney Tosca Henry; Community Development Director Megan McRae; Chief of Police Dayson Merrill; Finance Director Heidi Wink; Heritage Director Marcie Bafford

NEW BUSINESS

3. [Community Development Block Grant FY23:](#)

[Discussion and work session regarding the upcoming CDBG Grant. The Town of Springerville is expected to receive approximately \\$219,855 in FY23 federal CDBG funds from the Arizona Department of Housing Regional Account \(RA\). CDBG funds must be used to benefit low-income persons and areas, alleviate slum and blight or address an urgent need. Departments will be presenting ideas to the Council.](#)

DISCUSSION:

Manager Collopy presented on behalf of the Community Center as the Community Center director Robin was unable to make it. Robin has presented upgrades to the Community Centers kitchen. The proposed upgrades include the fire suppression system above the stovetop to meet current standards. She would also like to upgrade the swamp coolers for the building. The kitchen is small and gets very hot. Councilor MacKenzie asked about approximate costs for these repairs. He explained after the repairs he would also be interested in seeing if we could make the kitchen a little bigger. Robin has estimated the repairs a little over \$10,000 not including expansion.

Kelsi Miller the Town Clerk first presented the project suggestions from the fire department. The Fire Department has voiced they could use the money for a washer / dryer set specifically for fire turn out gear (estimated around \$20,000) and additional upgrades to their building including some concrete work. Next, she reported that Hud.gov has reported that there are only two low-income opportunities in the Town. One is located on Pima and the other is the senior living Villa Escudilla. If you have recently traveled on North Pima you know the

road is need in of repair. The reconstruction of N. Pima Drive would serve an urgent need to health hazards due to the possible condition of the road worsening. There are currently 8 utility customers located on North Pima besides the HUD apartments. The apartments currently have 24 units. Therefore, the minimum percentage of low to moderate-income people that would benefit from this project is 75%. North Pima is in need of full reconstruction along with a water line replacement. Funding is readily available with the Town's WIFA funds for the waterline portion of the project. Springerville recognizes that the CDBG funds available will not cover the full amount needed for the reconstruction. Springerville has budgeted for paving in FY23 that can subsidize.

Marcie Bafford the director of the Heritage Center reported that CDBG can be used for historic preservation. The floors in the museum have been in need of restoration for quite some time. She said the funds could help pay for an outside mover to remove all the items from the museum and the costs of about 8 days' worth of work on the floors. This has been estimated at around \$30,000. For a formal bid, we will have to pay for a company from Phoenix or Albuquerque to come to town and do a full assessment. She next explained that the majority of the doors are leaking and are in need of replacement. Interior paint and drywall repairs could be done throughout the museum. The next idea she had was repairs to the road to the Casa Malpais site. She would have to work with public works to get a cost estimate for that. The site could use upgrades to the bathroom and picnic tables. She next reported that after putting together her presentation she thought of another idea. The park behind Town Hall is limited due to no lighting. If we could put lights in it would increase security as well as allowing us to do evening and night events.

Megan McRae the Community Development Director looked over the requirements and saw one of the requirements is that the propose project have an environmental review done. She explained she had just finished participating in the Apache County Brownfield assessment project where various properties within Town limits were assessed. One of those properties was 23 S. Papago, you all know this as the old fire station. She is proposing using that location as a community gathering space and possibly partnering with NPC for building skilled trade opportunities in our community. She briefed on how this reflects the downtown revitalization in the towns General Plan. The phase two environmental for the property has just come back this afternoon. Through a quick look it appears there is no environmental concerns that this money would have to be used to abate.

Steve Christensen the Public Works Director addressed the Mayor and Council. He is proposing to use the funds for a dump truck with a snow plow and a sewer jetting machine. The dump truck and plow is estimated to cost around \$214,660 and the sewer jetting machine would be around \$73,739. He explained Public Works fully supports all proposed projects. Manager Collopy added we also proposed a new Public Works office building, and we found out yesterday that project would not qualify under CDBG guidelines.

Council was asked if they have any projects they want staff to revisit and talk CDBG about. Vice Mayor MacKenzie asked if we can consider finishing the lighting on Main Street.

4. **ADJOURNMENT:**

Motioned by Vice Mayor MacKenzie seconded by Donald Scott to adjourn.

Shelly Reidhead, Mayor

ATTEST:

Kelsi Miller, Town Clerk

I hereby certify that the foregoing is a true copy of the minutes of the Springerville Town Council in a Regular Meeting on _____. I further certify that the meeting was duly called and a quorum was present.

Dated this _____ day of _____, 20_____

Kelsi Miller, Town Clerk

Americans with Disabilities Act (A.D.A.): The Town of Springerville intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the Town Clerk at (928) 333-2656 ext. 224 forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

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