

Springerville Town Council
Regular Meeting Minutes
January 15, 2020
6:00 p.m.

Council Present: Phil Hanson, Jr., Mayor
Robert MacKenzie, Vice Mayor
Richard Davis, Councilmember
Ruben Llamas, Councilmember

Not Present: Shelly Reidhead, Councilmember

Staff: Joseph Jarvis, Town Manager
Kelsi Miller, Town Clerk
Mike Nuttall, Police Chief
Heidi Wink, Finance Director
Tim Rasmussen, Public Works/Community Dev. Director
Susan Seils, Museum Director

Public Donald Scott, David Peelman, Kathy Peelman, Kevin Burk,
Amanda Landrum, Scott Landrum, Anthony Contreras, Brian
Carpenter, Amber Shepard, Mark Woodson, Kay Dyson, Mannie
Bowler, Terry Shove, Earl Cochran, Teresa Becker

Mayor Hanson called the meeting to order at 6:00 p.m. with a quorum present. Arizona LD7 candidate David Peelman led the Pledge of Allegiance.

1 a. Presentation by the Marine Corps Reserve Toys for Tots coordinator Amanda Landrum and Scott Landrum. Amanda informed the council and public that the purpose of the program is to collect toys from both businesses and by public donations to be distributed. Families can sign up to receive these toys. They distributed toys to several hundred families in the Springerville area last Christmas. The company Hess donated nine thousand toy fire trucks to this program, of those, Apache County received three to four thousand. Scott Landrum briefly spoke that they may want to incorporate a shop with a cop event in our area next year if our Police Department would be interested. Manager Jarvis extended how appreciative the Town of Springerville is to them by inviting the Mayor and Council forward to present the Landrums with a plaque of gratitude. Scott also added they not only except donations of toys, but also of cash. Each year they divide up how many toys for each age group they will need and if one of the age groups doesn't have enough toys, they use that money to go shopping. Tim Rasmussen informed the council that Amanda contacted him in November wanting to donate toys to Round Valley. The Town helped distribute toys to the following: The American Legion Post #30, The Boys and Girls Club, The VFW, The Community Presbyterian Church, and The Springerville Fire Department handed out over 500 toys at the Electric Light Parade this year. The remainder of the toys donated to Springerville will be used December 2020 for Santa to hand out.

b. Manager Jarvis gave a Strategic Plan Update. He gave the Council and public some background by showing them a three-year to five-year plan that was made in April of 2007 by the Management Team. They particularly wanted to focus on development and enhancing recreation along with improving facilities. He is sharing this old Strategic Plan in order to inform the Mayor and Council that this isn't a new idea, but it has never been fully executed. Manager Jarvis recognized that in 2008 our community had a recession and that the staff has changed along with the council since this plan. He is optimistic about what we can do in the future. The staff and council met in April and gave Mr. Jarvis a list of ideas pertaining to Springerville. The management team then went back and prioritized this with the following ideas; invite specific retail and industry, grow and develop our existing businesses, develop our economy, create a walkable downtown, and develop our future after the closing of the power plants. The Economic Development goals are to retain all existing business and jobs, and attract new jobs, attract at least one new business or industry to occupy the Airport Industrial Park.

The current action in progress to reach these goals are Rural Policy Forum, meeting with the Chamber Board, and LCRF Grants. The marketing goals are to increase overnight visits, increase residential relocations, and increase event attendance. Manager Jarvis said he is working with the Towns Museum Director and they are creating a business plan for the museum. He then spoke on Community Cooperation and different survey options for these goals. Lastly, he talked about infrastructure goals. He noted a lot of work has been done for infrastructure particularly developing opportunities for shared resources. He has asked both of our Public Safety Chiefs to look for ways to engage these resources with our neighboring Towns. Later in the meeting Jarvis will be looking for direction on the presentation he has just provided.

c. Manager Jarvis introduced Mark Woodson with Woodson Engineering to give the Bore Testing Results and Draft Streets CIP presentation. Mark thanked the council for having him and gave a brief family history of his ties to Springerville. He noted that he is contracted with the Town to look at the conditions of our streets. They came up with a snapshot of the four streets that are in the worst conditions and cost estimates for fixing these streets. They based this information off of soil and pavement boring geotechnical reports. The roads that were tested were Sheldon Ave/ Hualapai Street, Tori Circle, Tumbling T Drive, and Pima Drive. Due to the poor condition of these roads Mark reported that these roads will continue to deteriorate and repairs will only last a short amount of time without re-doing the bases first. The current rough estimated costs are as follows: Pima Drive \$300,000, Tori Circle \$725,000, Tumbling T \$650,000, and Sheldon/ Hualapai area \$390,000. He said he understands the challenges in rural Arizona and later in the meeting we will discuss how to fund this capital improvement plan. Manager Jarvis then took to the podium to present three options that staff came up with for consideration for funding the CIP. He asked council to think about these options and later on in the meeting give direction what they would like staff to explore further.

2. Public Participation: Mannie Bowler on behalf of the Boys and Girls Club updated the council and public that out of the ten thousand dollars they received from the Town they have spend seven thousand of it on operating costs and wages and anticipate to spend the remaining three thousand dollars on much needed furniture. She said attendance is steadily growing, she gave an update on some of their winter activities and community service work they have participated in. She also wanted to thank the Springerville Public Works department for their help with gravel and water testing, she presented the Public Works Director with a certificate of appreciation.

House of representative's candidate for Legislative District 7, David Peelman introduced himself to the council and public. He then explained that his effort here tonight is to introduce himself as a candidate representative of LD7. He wanted to let everyone know who he is, his back ground with the military, and why he wants to be our representative. He informed the Council and public that many items that are important to the Town are also close to his heart. He pointed out the importance of water resources, growth, community retention, and the importance of economic engines. He spoke about the health of our forest, some Forest Service Projects, helium production, and his support of the second amendment. He thanked the council and public for their time.

Terry Shove with the Boys and Girls Club and the RV School District gave a quick update. Basketball season is starting and they have put the "Town of Springerville" on teams' jerseys to show their appreciation of all the Town has done. Councilmen Ruben asked what the cost of sponsoring a team was and said he would like to sponsor one on behalf of the Springerville Police Department.

Kay Dyson introduced herself as the former Springerville Mayor and Councilmember from 1998 – 2008. She wanted to thank the Public Works department for their help in decorating for Christmas as well as show her support for the Town for hiring Woodson Engineering. She made the request the Town be more active and aggressive in the issue regarding the poor road conditions on U.S. 60 between Show Low and Springerville. She pointed out the conditions of this road is not only a health, safety, welfare issue, but also an economic development concern. She said historically there were groups in the White Mountains specifically for the advocacy of items such as this. She thinks the

Governor has forgotten us, and would like for us to get involved with the group White Mountain Regional Transportation Group. Lastly, she wanted to invite the Town to the Round Valley Community Day of Service event being held on the first weekend of June 2020, they already have a project from the Game and Fish planned. She asked if we have any additional projects to let her know. She thanked the Mayor and Council for their service.

3. Public Hearing: Discussion and possible action regarding going into a public hearing to take council and public comments on adjusting and clarifying building permit rates and fees previously adopted under Resolution No. 2016-R007 & Ordinance 2015-005.

Robert MacKenzie/Ruben Llamas motion to go into a public hearing to take comments on the item listed.

Vote:	Ayes:	Phil Hanson Robert MacKenzie Richard Davis Ruben Llamas
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Mayor Hanson called for any comments from the public or the council regarding adjusting and clarifying building permit rates and fees previously adopted under resolution and ordinance. Manager Jarvis asked Mr. Rasmussen to come and give a brief discussion on this topic. Mr. Rasmussen informed them the Town adopted the IBC & UBC Codes a few years ago, the fees being proposed are to reflect these codes for building. There were no comments from the public or the council. He closed the hearing.

Robert MacKenzie/Richard Davis motion to close the public hearings and return to the regular meeting.

Vote:	Ayes:	Phil Hanson Robert MacKenzie Richard Davis Ruben Llamas
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4. Council, Manager and Staff Reports:

Police Chief Mike Nuttall addressed the council and let them know in their packets he has supplied them with a statistic chart/report for last year's activity including total number of calls and the breakdowns of those calls. He also gave an update to the council on his cadet for the Police Academy, due to a car accident she did not start the academy in December. He anticipates she will be healed and ready to start the academy in July. Chief Nuttall let them know of some events from December that he was honored to be involved in including; presenting the Police Honorary Christmas Wreath for the fallen officer Sam Jaramillo's family, Veterans Wreaths Across America, and a presentation at Fire House subs for the grant received from Apache Industries.

Tim Rasmussen Public Works/Community Development Director addressed the Council and informed them that he has put his staff report for Public Works and Community Development in their packets. He wanted to add that at the last Planning and Zoning meeting they had elections for the Chairman and Vice-chairman. He gave an update on the Voight Well project, the project is going great and it is moving along as scheduled.

Manager Jarvis reported to the Council there is a bill going before legislation about absentee landlords, he asked if they would like to show their support to coordinate with him. He asked if the Council would be interested in holding a joint meeting with the Town of Eagar regarding shared resources and better supporting each other. The Council agreed they liked the idea and will share some topics they would like to discuss with Manager Jarvis. He reminded the public and Council we

have openings on the Municipal Property Corporation and the Planning and Zoning Commission, applications are available at Town Hall. He updated them on the awarded joint grant with the Town of Eagar for broadband planning. The last item he wanted to report on was a letter from Steven Best, Supervisor of Apache-Sitgreaves National Forest regarding the progress of combining the Ranger District with the Supervisors Office. They are now receiving public at the Chiricahua address for both. Councilman MacKenzie asked what they are doing with the former Ranger District building on South Mountain Ave and Manager Jarvis informed him it will be ASNF Fire Offices.

5. Consent items:

- a. Consider approval of the November 20, 2019 Town Council Minutes
- b. Consider ratification and approval of the accounts payable register from 11/06/2019 thru 01/05/2020

Robert MacKenzie/Richard Davis motion to approve consent items 5a and 5b as presented.

Vote:	Ayes:	Phil Hanson
		Robert MacKenzie
		Richard Davis
		Ruben Llamas

6. Old business: None

New business:

Mayor Hanson asked if anyone was opposed to moving agenda item 13. CIP Funding to be discussed directly after item 10. Engineering contract for CDBG project. No councilmembers were opposed.

7. Town of Eagar Intergovernmental Agreement: Discussion and possible action regarding entering into an Intergovernmental Agreement with The Town of Eagar for the building located at 578 North Main Street.

Richard Davis/Robert MacKenzie motion to enter into an Intergovernmental Agreement with The Town of Eagar for the building located at 578 North Main Street.

Discussion: Manager Jarvis informed Council that the Town of Springerville and Town of Eagar jointly own the building, and have been operating under specific assumptions verbally agreed upon. Manager Jarvis wanted to formalize the agreement in a written Intergovernmental Agreement. Eagar Town Manager has reviewed the agreement and agrees, if passed it will then go before the Town of Eagar Council.

Vote:	Ayes:	Phil Hanson
		Robert MacKenzie
		Richard Davis
		Ruben Llamas

8. Ordinance 2020-001: First Reading and discussion of Ordinance 2020-001 the purposes of Ordinance 2020-001 is to comply with the requirements of Arizona Revised Statutes Title 9, Chapter 13 and federal law and to set forth regulations for the application by video service providers for uniform video services licenses for the provision of video services and other authorized services in

the Town, to provide for issuance of uniform video services licenses in accordance with law, to provide for imposition of non-discriminatory license fees.

First reading of Ordinance 2020-001 was read by Mayor Hanson. There was no other discussion.

9. Ordinance 2020-002: First Reading and discussion of Ordinance 2020-002 amending TITLE 16, Animals. adding definitions for dangerous animals and amending chapter 6.12 Animal Control by adding section 6.12.140 "Dangerous or Vicious" Animals. Adding penalties, as prescribed and defined by the Town of Springerville Magistrate Court and establishing an effective date

First reading of Ordinance 2020-002 was read by Mayor Hanson.

Discussion: Councilmember Llamas asked if staff could give an explanation as to why the Town is adding this. Chief Nuttall told him that the Town has nothing in the Town Code for vicious animals. Animal Control Officer Phillips and himself put this code together to benefit the town in the cases where there are vicious animals. Manager Jarvis also added that we sent over these recommended changes to Honorable Gregory at the Magistrate Court and she supports the proposed changes.

10. Engineer Contract for CDBG Project: Discussion and possible action authorizing the Town Manager to finalize a contract with Woodson Engineering for the CDBG Project.

Robert MacKenzie/Richard Davis motion to authorize the Town Manager to finalize and sign a contract with Woodson Engineering in an amount not to exceed \$36,600.

Discussion: Manager Jarvis requested that we add a 10% contingency to this contract of \$3,660 due to uncertainties going into this project, he wants to make sure that we are prepared. Mr. Woodson is aware that we do not plan on going into these contingencies, but we are protected if it comes up. Robert MacKenzie asked the Mayor for permission to amend his motion, Mayor Hanson agreed.

Robert MacKenzie/Richard Davis made a new motion to authorize the Town Manager to finalize and sign a contract with Woodson Engineering in an amount not to exceed \$40,260.

Discussion: Manager Jarvis explained the purpose of this contract is to complete the engineering plans for the ADA improvements to the Town park, we will utilize CDBG funds to complete this project.

Vote:	Ayes:	Phil Hanson
		Robert MacKenzie
		Richard Davis
		Ruben Llamas

13. CIP Funding: Discussion and direction to staff on the future of CIP Funding options

Discussion: Manager Jarvis reiterated the four options that he had earlier mentioned during the presentation. The four options presented for possible consideration were setting aside seventy-five thousand dollars a year over the next ten years from the General Fund, the next option is setting aside HURF revenue annually to pay interest and financed payments to finance it, the third option is the possibility of presenting a TET fuel tax to the community, and the fourth option is to do nothing. Councilmember MacKenzie voiced he isn't in support of using money from the General Fund, Mayor Hanson agreed. Councilmember Llamas wants to find another way besides financing these projects, Mayor Hanson agreed. Councilmember Davis asked what do we do in the meantime, Manager Jarvis said that is something Tim and himself are working on. Tim Rasmussen wanted to add that we lost

out on some opportunities to apply for grants the last few years simply because we did not have engineered CIP road plans. He said every eight years we receive funding from a NACOG transportation grant and those funds can be used for one of the projects in the CIP. The NACOG grant funds are what the town used to repave Coconino. Councilmember Llamas asked that we prioritize which roads are the worst, Mark Woodson said that Pima Drive would probably be first, the sewer line has been replaced under it already. Going forward they would prioritize based on many factors, including water and sewer CIP's and funds available.

11. Resolution 2020-R001: Discussion and possible action regarding adopting Resolution 2020-R001, amending prior Resolution 2016-R007, by adding and amending fees associated with Building Permits.

Richard Davis/ Robert MacKenzie motion to adopt Resolution 2020-R001 regarding amending prior Resolution 2016-R007, by adding and amending fees associated with Building Permits. No discussion.

Vote:	Ayes:	Phil Hanson
		Robert MacKenzie
		Richard Davis
		Ruben Llamas

12. Strategic Plan: Discussion and direction to staff on the Strategic Plan

Discussion: Manager Jarvis asked if the Town is going in the right direction with our Strategic Plan since the work session this past spring? He provided them with updates on specific task areas including economic development, community cooperation, marketing, and infrastructure. The Council wanted staff to focus primarily on growing and developing our existing businesses, retail and industry, and developing our future after the closing of the power plants. Councilmember Llamas added that if we grow and develop our existing businesses that others will see their success and want to establish businesses in Springerville as well. They all agreed that more tourism would be great, but they feel too many factors including weather make it unstable to have tourism as our primary focus.

14. Tourism Tax Committee Recommendation: Discussion and possible action regarding the request of Tourism Tax Funds in the amount of \$927.00 for an ad in the "2020 Springerville-Eagar Chamber of Commerce Directory "

Robert Mackenzie/Richard Davis motion to approve the request of Tourism Tax Funds in the amount of \$927.00 for an ad in the "2020 Springerville-Eagar Chamber of Commerce Directory "

Discussion: Richard Davis asked if we have a \$500 limit on Tourism Tax requests. Manager Jarvis let them know that they do not have that limit, they have the authority to authorize more, he also let them know we have this in our budget. Councilmember Llamas asked if the Heritage Center will be asking for more Tourism Tax funds in the future and Susan Seils-Heritage Center Director let him know they will be asking for the usual annual ones.

Vote:	Ayes:	Phil Hanson
		Robert MacKenzie
		Richard Davis
		Ruben Llamas

15. Heritage Fund Letter: Discussion and possible action to direct staff to sign a letter of support for reinstating funding for the Heritage Fund on behalf of the Town Council.

Richard Davis/ Robert MacKenzie motion to direct staff to sign a letter of support for reinstating funding for the Heritage Fund on behalf of the Town Council.

Discussion: Councilmember Llamas asked if we typed this letter, and Manager Jarvis let him know this letter was sent to us from advocates for adding funds, this was sent to all cities and towns for consideration.

Vote:	Ayes:	Phil Hanson Robert MacKenzie Richard Davis Ruben Llamas
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16. Fountain Hills 50th Anniversary Celebration letter: Discussion and possible action to direct staff to write a letter for Fountain Hills 50th Anniversary Celebration to be included in the Pony Xpress event.

Richard Davis/ Robert MacKenzie motion to direct staff to write a letter for Fountain Hills 50th Anniversary Celebration to be included in the Pony Xpress event.

Discussion: Manager Jarvis informed Council that the fountain itself in Fountain Hills is turning 50 this year. They are doing a yearlong celebration, they have incorporated the Pony Xpress and have asked cities and towns to write a letter about a memory at the fountain and send it to be part of the event.

Vote:	Ayes:	Phil Hanson Robert MacKenzie Richard Davis Ruben Llamas
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1. Executive Session:

Robert MacKenzie/Ruben Llamas motion to adjourn into executive at 7:33 p.m.

Vote:	Ayes:	Phil Hanson Robert MacKenzie Richard Davis Ruben Llamas
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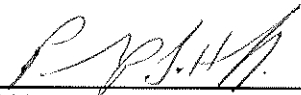
Robert MacKenzie/Ruben Llamas motion to reconvene the regular meeting at 8:04 p.m.

There was no action as a result of executive session.

Vote:	Ayes:	Phil Hanson Robert MacKenzie Richard Davis Ruben Llamas
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Richard Davis/Robert MacKenzie motion to adjourn the meeting at 8:05 p.m.

Vote:	Ayes:	Phil Hanson Robert MacKenzie Richard Davis Ruben Llamas
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Phil Hanson, Jr., Mayor

ATTEST:



Kelsi Miller, Town Clerk

I hereby certify that the foregoing is a true and copy of the minutes of the Springerville Town Council in a regular session on Wednesday, January 15, 2020. I further certify that the meeting was duly called and a quorum was present.

Dated this 22nd day of January, 2020



Kelsi Miller, Town Clerk