



**TOWN OF SPRINGERVILLE**  
**TOWN COUNCIL MEETING – 6:00 p.m.**  
**WEDNESDAY, OCTOBER 17, 2018**

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Springerville Town Council and to the general public that the Council will hold a meeting open to the public at the Springerville Town Hall, 418 East Main Street, Springerville, Arizona.

The Town Council reserves the right to adjourn into Executive Session in accordance with Arizona Revised Statutes Section 38-431.03 (A)(1)(3)(4) and (7) for legal consultation on any of the following agenda items.

**CALL MEETING TO ORDER AND ASCERTAIN QUORUM:** Members of the Town Council or Legal Counsel that are unable to be present in person at a scheduled Council meeting, may participate in the meeting by telephone or video conference.

**PLEDGE OF ALLEGIANCE:**

3. **PUBLIC PARTICIPATION:** Non-agenda items presented during the public participation portion of this agenda cannot be acted on at this time by the Council. Individual council members may ask questions of the public or ask staff to review the matter, or defend themselves, but are prohibited by State of Arizona Open Meeting Laws from discussing the item among themselves until the item is noticed according to open meeting requirements as an agenda item. The Chair **MAY** allow public comment on agenda items and will limit time of discussion to 3 minutes per-person no longer than 10 minutes per topic.
  
4. **MANAGER, COUNCIL AND STAFF REPORTS:** Summary reports will be given on the items listed and no action will be taken on any matters mentioned in the summary unless listed in the agenda. (A.R.S. 38.431.02(k))

Mayor/Councilmember Reports:  
Manager West  
Staff Reports:

Summary Reports on committee meetings  
Summary Report and presentation(s)  
Summary Updates only

5. **CONSENT ITEMS:**

- a. Consider approval of the minutes of the October 3, 2018 council meeting.
- b. Consider ratification and approval of the accounts payable register from 9/17-9/25/18

**OLD BUSINESS**

6. **NONE**

**NEW BUSINESS**

7. **FINANCIAL POLICY CHANGE:** Discussion and possible action regarding changes with “Cash Receipts” #2 page 6 of the Town’s Financial Policies and Procedures, removing the first sentence “Hand-written receipts shall be in triplicate” and the verbiage “hand written” adding verbiage “cash register” and “filed” as noted below

~~Hand written receipts shall be in triplicate.~~ Customers paying in person will be given a **hand-written** receipt, customer’s payments will be logged into the cash receipting program, and a receipt printed, and attached to the **hand-written cash register** receipt and will be **filed** in the daily deposit.

8. **GREENHOUSE 2018 SUMMARY:** Hear a wrap-up summary presentation for the 2018 year on the Town of Springerville Greenhouse by Jane Anderson

9. **ADJOURNMENT:**

SUBMITTED BY:

\_\_\_\_\_  
Steve West, Town Manager 10/ 11 / 2018  
Date

Americans with disabilities act (A.D.A.): The Town of Springerville intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the town clerk forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

POSTED BY:

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Valentina Cordova, Town Clerk 10/ 11 / 2018  
Date