

Town of Springerville Subdivision Application

Project name

Applicant/developer

Name of applicant/developer(s)

Mailing address

City/State/Zip Code

Telephone number(s)

Engineer

Project engineer

Mailing address

City/State/Zip Code

Telephone number(s)

Property owner *(if different)*

Name of property owner(s)

Mailing address

City/State/Zip Code

Telephone number(s)

Fee: \$400 + \$10 per lot = \$_____

Received by: _____ Date: _____

Development stage

Vicinity _____ Preliminary _____ Final _____

Property information

Assessor's Parcel number(s)

Total acreage

Zoning classification

Number of lots proposed

Access

Submittal of this application constitutes consent of the applicant in granting Town of Springerville staff access to the subject property during the course of project review. No further consent or notice shall be required.

I hereby certify that the information in this application is correct and agree to abide by the regulations of the Town of Springerville and the State of Arizona.

Signature of applicant(s)

Date

Signature of owner(s) *(if different)*

Date

P&Z Commission approval: Y___ N___

Date: _____ Conditions? Y___ N___
(See attachments)

Minutes attached: Y___ N___

Council approval: Y___ N___

Date: _____ Conditions? Y___ N___
(See attachments)

Minutes attached: Y___ N___

Town of Springerville Subdivision Checklist

A statement of intent to subdivide should be submitted prior to or with the vicinity plan. A filing fee of \$400 plus \$10 per lot is due at the time of submittal.

All submittals shall be one or more pages measuring not more than twenty-four (24) inches by thirty-six (36) inches using a scale of not less than 1" = 100'

Vicinity plan means a map or chart showing the relationship of streets and lands within a proposed subdivision to the streets and lands in the surrounding area.

Three copies (drawings or aerial photos accepted) shall be submitted, showing streets, lots, utilities and other features as they relate to existing planned streets/infrastructure within ¼ mile.

NOTE: A preliminary plat, along with the engineering drawings, may be presented to the planning and zoning commission at the same time as the vicinity plan.

Preliminary plat means a map or chart of a proposed land division prepared in accordance with the provisions of this chapter.

Six copies of the preliminary plan shall be submitted using a scale of not less than 1" = 100' and showing:

1. _____ The proposed name of the subdivision.
2. _____ The location of the subdivision as forming a part of a larger tract or parcel where the plan submitted covers only a part of the subdivider's tract.
3. _____ The names and addresses of the subdivider, the engineer, or surveyor of the subdivision, and the owner of the land immediately adjoining the land to be subdivided.
4. _____ Information sufficient to locate accurately the property shown on the plan, with reference to survey markers or monuments.
5. _____ Contour map at one foot intervals.
6. _____ The boundary lines of the tract to be subdivided.
7. _____ The location, width and other dimensions of all existing or platted streets and other important features such as watercourses, exceptional topography and buildings within the tract and within two hundred (200) feet of the tract to be subdivided.

8. _____ Existing sanitary sewers, storm drains, water supply mains, and bridges within the tract, or within two hundred (200) feet thereof.
9. _____ The location, width and other dimensions of proposed streets, alleys, easements, parks and other open spaces, with proper labeling of spaces to be dedicated to the public.
10. _____ North point, scale and date.
11. _____ Engineering drawings, including typical cross sections, plans or written statements regarding the width and type of proposed pavement, location, size and type of proposed off-site and on-site water mains, sanitary sewers, drainage facilities, and other proposed improvements, such as sidewalks, curbs and gutters, parks and fire hydrants.
12. _____ An indication of the intended use of each lot in the subdivision.
13. _____ Copies of protective covenants or other documents limiting the use of the land or lots within the subdivision.

Engineering drawings

Six copies of engineering drawings shall be submitted with the preliminary plat using a scale of not less than 1" = 100' and showing:

1. _____ Typical cross sections of streets.
2. _____ Designs and locations of curbs, gutters, sidewalks.
3. _____ Location and size of both on-site and off-site water and sewer mains, drainage facilities, and any other information or material required by the planning and zoning commission.
4. _____ A self-explanatory tabulated numerical listing of lots requiring backwater valves as outlined in Section 13.16.070.

Phasing

Where a subdivider owns or controls more land than he or she wishes to develop immediately, the planning and zoning commission may require that a preliminary plan of the whole area be submitted, in which case the subdivider shall indicate on the preliminary plan the portion to be developed immediately and the portion to be held for future development. Whenever final approval has been obtained on any part of an approved preliminary plan, approval of the remaining part of said preliminary

Town of Springerville Subdivision Checklist

plan shall remain in effect for a period of one year and may be extended for another year by submission of the plan to the planning and zoning commission and obtaining approval from such commission.

Final plat means a map or chart of the land division which has been accurately surveyed and such survey marked on the ground, so that streets, alleys, blocks, lots and other divisions thereof are identified

A final plat shall be prepared for all subdivisions. The plat shall consist of a sheet of approved tracing linen or mylar of convenient size. The plat shall be so drawn that the top of the sheet either faces north or west, whichever accommodates the drawings better, using a scale of not less than 1" = 100'.

One permanent, reproducible copy (electronic is acceptable) and three prints of the final plat shall be submitted using a scale of not less than 1" = 100' and showing:

1. _____ Subdivision name and the general location of the subdivision.
2. _____ A north point and scale on the drawing and the date.
3. _____ Accurately drawn boundaries, showing the proper bearings and dimensions of all boundary lines of the subdivision, properly tied to public survey monuments.
4. _____ The names, widths, lengths, bearings and curve data on center lines of proposed public streets, alleys or easements; also the boundaries, bearings and dimensions of all portions within the subdivision, as intended to be dedicated to the use of the public.
5. _____ The lines dimensions, bearings and numbers of all lots.
6. _____ The blocks and parks reserved for any reason within the subdivision.
7. _____ The location of all required monuments.
8. _____ The description and location of all monuments set and established by the county or the United States Government that are adjacent or near the proposed subdivision.
9. _____ Description of land to be included in subdivision.
10. _____ Registered professional engineer or land surveyor's certificate of survey.
11. _____ Owner's dedication.
12. _____ Notary public's acknowledgment.
13. _____ Planning and zoning commission's certificate of approval.
14. _____ The council's certificate of acceptance attested by the clerk.