

**TOWN OF SPRINGERVILLE PLANNING AND ZONING COMMISSION**  
**MEETING MINUTES**  
**September 15, 2020**

**PRESENT:** Chairman Brian Carpenter, Vice Chairman Don Scott, Terry Shove, Theresa Becker, Kevin Burk

**STAFF:** Zoning Administrator Tim Rasmussen, Administrative Assistant Stormy Palmer, Community Development Intern John Huerta, Town Manager Joe Jarvis

**PUBLIC:** None

**ADMINISTRATION**

1. **CALL MEETING TO ORDER:** Chairman Brian Carpenter called the meeting to order at 3:00 PM.

**PUBLIC PARTICIPATION:** None

2. **MINUTES:** Minutes from July 14, 2020 were reviewed. Ms. Shove made a motion to approve the minutes. Ms. Becker seconded. Chairman Carpenter called for a vote; minutes were approved unanimously.
3. **ZONING ADMINISTRATOR REPORT:** Zoning Administrator Tim Rasmussen gave a brief update of the tasks that the Community Development department has been working on, including the new computer program for the department called iWORQ, upcoming possible rezoning applications for County Road, and the Navopache areas; and new businesses possibly coming to the area. Mr. Jarvis also spoke to the Commission at this time about upcoming businesses that may be coming to the area.
4. **LIAISON REPORT:** Council Liaison Burk did not have a report, Mr. Jarvis gave a brief summary of the previous Town Council meeting, including the appointment of Chief of Police Dayson Merrill and information about broadband internet coming to the area.

**NEW BUSINESS**

5. None.

**OLD BUSINESS**

6. Further discussion regarding “horse” properties in the area. The Commission wanted to discuss this item further as there was a possibility of a presentation going before the Town Council on this same matter. Through discussion, the Commission decided that they would leave this item as previously voted and approved, that they would go on a case-by-case basis with the Conditional Use Permits, and that if approved the Conditional Use Permit would be transferrable “one time only” to a future owner of the property. They also agreed should any other suggestions or presentations regarding this process be brought before the Commission, they will review and vote on them as deemed necessary. This item was for discussion only and no vote was needed at this time.

**ADJOURNMENT**

7. Chairman Carpenter called for a Motion to Adjourn. Ms. Shove motioned to adjourn, Ms. Becker seconded. Unanimous vote to adjourn at 4:10PM.

**APPROVAL OF MINUTES:**

\_\_\_\_\_  
Chairman Brian Carpenter

\_\_\_\_\_  
Date

Minutes Prepared by Stormy Palmer