

TOWN OF SPRINGVILLE PLANNING AND ZONING COMMISSION
MEETING MINUTES
June 9, 2020

PRESENT: Chairman Brian Carpenter, Vice Chairman Don Scott, Terry Shove, Theresa Becker, Kevin Burk

STAFF: Zoning Administrator Tim Rasmussen, Administrative Assistant Stormy Palmer

PUBLIC: John Huerta

ADMINISTRATION

1. **CALL MEETING TO ORDER:** Chairman Brian Carpenter called the meeting to order at 5:32 PM.

PUBLIC PARTICIPATION: John Huerta, intern for Town of Springerville.

2. **MINUTES:** Minutes from March 10, 2020 were reviewed. Mr. Burk motioned for approval; Ms. Shove seconded. Chairman Carpenter called for a vote; minutes were approved unanimously.
3. **ZONING ADMINISTRATOR REPORT:** Zoning Administrator Tim Rasmussen introduced John Huerta, who has been working with various departments in the Town as an intern. Mr. Rasmussen also advised that if approved, Mr. Huerta may stay on longer with the Town assisting in Community Development as well as the other departments. Mr. Rasmussen also gave a brief update of the tasks that the Community Development Department has been working on.
4. **LIAISON REPORT:** Council Liaison Burk did a brief report on the Council Meetings, mentioning that Robert Pena had been appointed as Fire Department Chief.

NEW BUSINESS

5. Discussion regarding application for a Conditional Use Permit for property located at 1325 East 2nd Street. The permit, if approved, would allow for the owner to have horses on the property. This permit would also be allowed to be transferred one time to the next over of the property. Through procedure the notifications and postings need to be made and this item will be brought back to the Commission at the next meeting for the decision.

OLD BUSINESS

6. Continued discussion in reference to clarifying and defining what is "horse property" and what would be allowable under a Conditional Use Permit for those properties that are not zoned Agricultural. Mr. Rasmussen spoke to the Commission about helping in research for this project. This item is for discussion only at this time.
7. Further discussion regarding changing the time of the Planning and Zoning Commission meetings. Vice Chairman Scott motioned to change the meeting time from 5:30 PM to 3:00 PM. Ms. Becker seconded. Discussion was held, during which there was concern on when to begin using the new time. Vice Chairman Scott amended his motion to change the start time of the

meeting to 3:00 PM beginning with the August meeting. Ms. Becker amended her second as well. The Commission voted unanimously to change meetings to 3:00 PM beginning with the August meeting.

ADJOURNMENT

8. Chairman Carpenter called for a Motion to Adjourn. Ms. Shove motioned to adjourn, Ms. Becker seconded. Unanimous vote to adjourn at 6:27 PM.

APPROVAL OF MINUTES:

Chairman Brian Carpenter

Date

Minutes Prepared by Stormy Palmer June 10, 2020