

# TOWN OF SPRINGERVILLE

## PLANNING AND ZONING COMMISSION

### MINUTES

TUESDAY, FEBRUARY 12, 2019

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Springerville Planning and Zoning Commission and to the general public that the Commission will hold a meeting open to the public at the at the Springerville Town Hall conference room, 418 E. Main St., Springerville, Arizona.

The Planning and Zoning Commission reserves the right to adjourn into Executive Session in accordance with Arizona Revised Statutes Section 38-431.03 (A)(1)(3) and (4) for legal consultation on any of the following agenda items.

1. **CALL TO ORDER**

**PUBLIC PARTICIPATION:** Items presented during the public participation portion of this agenda cannot be acted on at this time by the Commission. Individual commission members may ask questions of the public or ask staff to review the matter, or defend themselves, but are prohibited by State of Arizona Open Meeting Laws from discussing the item among themselves until the item is noticed according to open meeting requirements as an agenda item.

### **ADMINISTRATION.**

2. **APPOINTMENT OF OFFICERS FOR 2019**

Commissioner Burk nominated Terry Shove as Chairman. Commissioner Carpenter 2<sup>nd</sup>. Passed 4-0. Terry Shove nominated Brian Carpenter as Vice Chair. Commissioner Burk 2<sup>nd</sup>. Passed 4-0.

3. **MINUTES:** Review Minutes Dec 4 and Nov 13, 2018. Commissioner Shove moved to approve minutes. Commissioner Carpenter 2<sup>nd</sup>. Commissioner Carpenter questioned Nov 13<sup>th</sup> minutes on Tiny Homes – 5 acre minimum changing to 3 acre minimum. He questioned why the 3 acres was necessary to include in the ordinance. Ms. Chiesl noted that it helps the developers to incorporate Tiny Homes in manufactured home developments as Tiny homes do not require as much space as a manufactured home would for building health safety requirement standards. Discussion ensued about how tiny homes could possibly include expansion, additions. Passed 3-1.

4. **ZONING ADMINISTRATOR'S REPORT:**

Ms. Chiesl gave a staff report – no new building permits, no code enforcement, talked about the AZ Parks and Trails grant and CDBG grants, Gila River Grant for the Fire Department. She talked about Flood Plain Management and that the town just went thru a 5 year audit with ADWR. She handed out materials and gave online information for mapping.

5. **LIAISON REPORTS:** Council liaison report. (K. Burk). Commissioner Burk noted that discussion on the CDBG grant 2<sup>nd</sup> public participation and Town Hall Park grant. There were three items discussed for the CDBG grant: The Sr. Center project, the Town Hall park and ADA door openers, and the public safety building (which was not included as an option as the Town did not currently own the building at the time of the vote.)

**New BUSINESS**

6. None

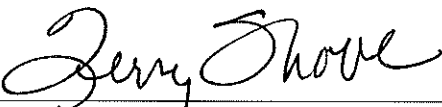
**OLD BUSINESS**

7. None

**ADJOURNMENT:**

Vice Chair Shove called to adjourn at 6:38 pm. Commissioner Carpenter 2<sup>nd</sup>. Passed 4-0.

Minutes approved:

  
\_\_\_\_\_  
Chairman Shove,

5/14/19  
\_\_\_\_\_  
Date