

**Springerville Planning & Zoning Commission**  
**Meeting Minutes**  
**October 9, 2018**

Present: Christine Harper, Chair  
Terry Shove, Vice Chair  
Brian Carpenter, Commissioner  
Kevin Burk, Commissioner

Staff: Christine Chiesl, Zoning Administrator

Public: None

**1. CALL MEETING TO ORDER**

Chairwoman Harper called the regular P/Z meeting to order at 5:42 pm

**2. MINUTES 9/5/18**

Chair Harper called for a motion to approve the minutes. Commissioner Carpenter 2<sup>nd</sup>. No discussion. Approved.

**3. ZONING ADMINISTRATOR REPORT**

Ms. Chiesl gave a report on activities for the past month. She reviewed Code Enforcement issues. She encouraged the Commissioners to let her know of any code violations if they see them and she will followup. She talked about the Ordinance that was approved for Tiny Houses and to be included in Chapter 28.200.

**4. LIAISON REPORT**

Commissioner Burk gave a report on the Council meeting. There was discussion and agreement regarding making an annual donation in the amount of \$500 to the Round Valley School to be used for the sole purpose of school lunches for K-4 in honor of Susie Silva. It was agreed to redo contract for the White Mountain Historical Society Lease agreement. There was discussion and action regarding changes to payroll policy to change verbiage if an employee has not enrolled for direct deposit, the payroll check will be distributed before 10 am on Thursday following the pay period end date. Council member Robert MacKenzie was nominated as the new Vice Mayor.

**NEW BUSINESS**

**5. MPH ZONE MOBILE MANUFACTURED HOME PARKS 17.64**

Discussion on updating 17.64 to include Tiny Homes 17.28.200. Discussion on changing 5 acre minimum to 3 acre minimum and adding verbiage of TINY homes to ordinance.

**6. TITLE 16 – SUBDIVISIONS**

Ms Chiesl gave a short discussion on history on Wenima subdivision and a recent request to do a minor land split. After reviewing the request, it was determined that the entire subdivision was done incorrectly back in the 80's and would have to be redone. Also noted that Title 16 was in the process of being reviewed and updated. She suggested that Surveyor Daniel Muth attend our next meeting.

**OLD BUSINESS**

**7. NONE**

8. **ADJOURNMENT – 6:40 pm**

Commissioner Shove moved that the meeting be adjourned. Commissioner Carpenter 2<sup>nd</sup>.

Approved Minutes:

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Chairman Harper

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Date