

**TOWN OF SPRINGERVILLE PLANNING AND ZONING COMMISSION  
MEETING MINUTES  
OCTOBER 15, 2019**

**PRESENT:** Chairman Terry Shove, Vice Chairman Brian Carpenter, Christine Harper, Don Scott

**STAFF:** Zoning Administrator Tim Rasmussen, Administrative Assistant Stormy Palmer

**PUBLIC:** None

**ADMINISTRATION**

1. **CALL MEETING TO ORDER:** Chairman Terry Shove called the meeting to order at 5:31 PM.
2. **MINUTES:** Minutes from August 13, 2019 were received. Vice Chairman Carpenter motioned for approval, Ms. Harper seconded. Chairman Shove called for a vote, minutes were approved unanimously.
3. **ZONING ADMINISTRATOR REPORT:** Zoning Administrator Tim Rasmussen discussed current progress in the Community Development Department, including ensuring that new businesses are compliant with Business Licenses as well as Certificates of Occupancy. Brief discussion was also made on efforts being made to clarify and amend the Building Permit Fee Schedule.
4. **LIAISON REPORT:** No Liaison report at this meeting.

**NEW BUSINESS**

5. Discussion reference livestock and owning livestock and fowl in residential areas not zoned in agricultural areas. Included possible future conditional use permits being needed in areas. More research is needed to make proper decision. No vote taken item tabled until later meeting date.
6. Item that was listed as "Discussion regarding manual for Planning and Zoning Commission" was not discussed, was tabled until a later meeting date.

**OLD BUSINESS**

7. None

**ADJOURNMENT**

8. Chairman Shove called for a Motion to Adjourn. Vice Chairman Brian Carpenter motioned to adjourn, Christine Harper seconded. Unanimous vote to adjourn at 6:42 PM.

**APPROVAL OF MINUTES:**

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**Chairman Terry Shove**

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**Date**