

## **REQUEST FOR BIDS FOR PESTICIDE SERVICES**

The Town of Springerville is soliciting fixed-rate bids for pesticide services starting August 1, 2024.

### **FACILITIES:**

- Springerville Town Hall Administrative offices & Heritage Center, 418 E. Main St.
- Springerville Police Department, 418 E. Main St.
- Springerville Municipal Airport, 905 Airport Rd.
- Springerville Community Services, 356 S. Papago
- Springerville Public Works, 285 N. Papago
- Springerville Animal Control Kennels, 285 N. Papago
- Springerville Wastewater Treatment Plant – 133 Wastewater Treatment Rd.
- Springerville Public Safety Building- 225 E. Main St.

**Note:** Facilities may be added or removed as needed.

A tour of the sites may be arranged with the Town Clerk during regular business hours (7 a.m.-5:30 p.m. Monday-Thursday)

### **BIDDERS:**

All bidders must provide proof of authorization from the State of Arizona to apply pesticide, and hold or obtain a Town of Springerville Business License. Applications are available at the Town administrative offices, 418 E. Main St., Springerville, by calling 928-333-2656 or email Heidi Wink at [hwink@springervilleaz.gov](mailto:hwink@springervilleaz.gov).

### **SERVICE REQUIREMENTS:**

- Apply appropriate pesticide at each location monthly between July and September
- Apply appropriate pesticide at each location quarterly between October and June
- Be available to respond on an as needed basis during the year

### **OPTIONS:**

From time to time the Town may request additional services, or services at another location. Such cases shall be addressed on a case by case basis.

### **BIDS:**

1. Business name, mailing address and telephone number. Parent company and mailing address if relevant.
2. The name and contact information (telephone, email, mailing address) of the individual who will be the Town's primary contact.
3. Emergency contact information.
4. Rate for quarterly application by location
5. Rate for monthly application by location
6. Rates for as needed additional services
7. A breakdown of additional charges, if applicable
8. A list of surcharges or fees, if applicable
9. Late payment policy, penalties and fees

### **SUBMITTAL:**

**One original and one copy** of the submittal shall be provided sealed. Fax submittals will not be accepted. The outside of the submittal package shall be labeled, “BID FOR PESTICIDE SERVICE”

The submittals must be presented at:  
Town of Springerville  
Town Clerk  
418 E. Main St.  
Springerville, AZ 85938

Submittals shall be accepted at Springerville Town Hall, 418 E. Main St., Springerville, AZ until 4 p.m, Tuesday, July 9, 2024.

**Late submittals will not be considered. The Town reserves the right to accept or reject any or all bids. A local preference maybe granted to a business within Town limits. It is the responsibility of the business providing the bid to identify itself as local.**

Additional information may be obtained from the Town Manager at (928) 333-2656 ext 226.

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Tim Rasmussen, Town Manager