



# TOWN COUNCIL SPECIAL MEETING

## Minutes

Tuesday, August 20, 2024 at 6:00 pm

Springerville Town Council Chambers - 418 E. Main St. Springerville, AZ  
85938

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Springerville Town Council and to the general public that the Council will hold a meeting open to the public at the Springerville Town Hall, 418 East Main Street, Springerville, Arizona. The Town Council reserves the right to adjourn into Executive Session in accordance with Arizona Revised Statutes Section 38-431.03 (A)(1)(3)(4) and (7) for legal consultation on any of the following agenda items.

### TOWN COUNCIL SPECIAL MEETING: 6:00 P.M.

#### 1. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE:

**Minutes:**

Mayor Reidhead called the meeting to order at 6:00 p.m. Ginger Harding led the pledge of allegiance.

#### 2. INVOCATION:

**Minutes:**

Sergeant Gleeson offered the invocation.

#### 3. ROLL CALL:

**Minutes:**

Present: Shelly Reidhead, Mayor; Richard Davis, Vice-Mayor; Douglas Henderson, Councilor; Donald Scott, Councilor;  
Absent: Florencio Lozoya, Councilor  
A quorum is present.

#### 4. PUBLIC PARTICIPATION:

**Minutes:**

Terry Shove addressed the Mayor and Council. She reported that the primary school and the high school parking lots have been paved. Unfortunately, the Primary school flooded in the heavy rains and the first-grade classrooms had to be moved. The dome also had major flood damage. They are still assessing the damage. She explained how the dome flooded in 2015 by the rushing waters blowing the door in and into pieces. This time, when staff heard the doors about to break

again, they opened them for the safety of the students inside. There was a couple of feet of water inside. One basketball court is completely ruined, and staff is drying out the turf to determine the damage. They have good insurance and restore pros responded to the dome and primary school very quickly. Lastly, she reported that the White Mountain Giveaway raffle has ended and they gave \$92,000 to the winner.

Tony Contreras with the Springerville Eagar Chamber of Commerce addressed the Mayor and Council. He reported they gained 2 new members and had 17 renewals. They reported on the upcoming events of the Balloons over Round Valley this weekend and the Artist and Authors expo on August 30th and 31st. He reported on foot traffic for the month and that Northland Pioneer College has helped make a video for them.

## **5. COUNCIL, MANAGER AND STAFF REPORTS:**

### **a. Mayor & Council Reports: Summary Updates on committee meetings.**

#### **Minutes:**

Councilor Henderson reported he has been working with the Town Manager on trying to find ways to close the gap on the lack of funds for the airport. He feels we will either need to find more funding or lower our expenditures. He noted that Springerville is doing great keeping up with the weeds on South Mountain Ave.

Mayor Reidhead thanked the Public Works department for all the help with the recent flooding and for helping with the Hacienda / El Cajon area fencing issues.

Vice Mayor Davis also thanked Public Works for all they did to help with the recent flooding. Councilor Scott expressed his gratitude to Public Works for getting Voigt cleaned up after it flooded.

### **b. Staff Reports: Summary Updates**

#### **Minutes:**

Public Works Director Robert Pena addressed the Mayor and Council. He explained they have been very busy with the recent storms. The hospital reported flooding 10 minutes into the last heavy rain. They used well over 100 sandbags there. With the help of Public Works, RV Fire Department, and RV Police Department the first night they made close to 300 bags. Throughout the week Public Works made another 300 plus bags and there is maybe 40 left. With the increase in water in our system we are seeing issues in our sewer system and an increase in sewer backups. Hooper Ranch Road had major damage, the road had large cuts in it and basketball-sized rocks. Regular materials are completely washed out, and cattle guards are full of dirt. He reported damage to the road to our cemetery, the majority of the materials are at the bottom of the hill. Public Works also experienced flooding in the office and break room. He reported on the infrastructure being placed at the airport for new hangars. Lastly, he reported on the progress of the work he is doing with the engineers on AMR's and the North Pima project.

Police Lieutenant Shane Bevington addressed the Mayor and Council. He explained the police department provided a statistic update in their Council packets for the month of July. He is here to introduce the new lateral, Officer Tannen Moreno. Council welcomed Ms. Moreno.

**c. Manager Tim Rasmussen: Summary Updates & presentation(s)**

**Minutes:**

Manager Rasmussen reported that the Town auction is still being prepared but with the hard work of Sandy, Robert, and the crew we are almost ready. He explained the timeline for residents on Hacienda & El Cajon to move fences out of the right of way has expired. The majority of residences moved their fences and structures. We will be contacting the residence who have not moved their things and will work with them to alleviate those issues. He reported Marcie Bafford has left employment as the Heritage Director / Event Planner. Beth her assistant is coming in daily to help until the position is filled. We have advertised internally and have two applicants. A hiring committee will be conducting interviews next week. Mr. Rasmussen explained that he and Public Works Director Pena have finalized the roads to be chip-sealed this fiscal year. They will be working on the scope of work and bid documents as well as ordering the rock needed. Lastly, he updated on a Zoom call with ADOT regarding using the \$400,000 we do not want for a fence and using that towards a new apron to lease. He said he is currently getting quotes for T-hangers and reminded them this year they will be using the last of the reserve cash balance of \$158,171. Manager Rasmussen came back to this item to report that Mrs. Donaldson reached out to him regarding the James Gang community day of service to be held on September 7 in recognition of the 9-11 events. Ms. Shove explained some of the projects the James Gang was involved with.

**6. PRESENTATION: AZ DEPARTMENT OF ENVIRONMENTAL QUALITY**

**Minutes:**

Mayor Reidhead explained this item will be tabled until next month.

**7. PRESENTATION: POTABLE WATER SYSTEM MASTER PLAN**

**Minutes:**

Public Works Director, Robert Pena presented this item. He explained the purpose of the water model and how it knows our water well capacities and we can see if there are problematic areas. With this model, the water department will be able to run hypothetical scenarios for planning purposes. It has been a year and a half process to create this. He suggests Council come to town hall and look at the outstanding maps that go with the model.

Manager Rasmussen explained how this is giving us a much better understanding of the size of lines we have. We have lines ranging from 2 inches to 8 inches. We discovered that 40% of the water lines in town are 4-inch lines.

**8. PUBLIC HEARING:**

**a. REZONE APPLICATION:**

**Minutes:**

Mayor Reidhead said the applicant has removed his application and we will not be going into a public hearing.

**9. CONSENT ITEMS:**

**Minutes:**

**ACTION:** Motioned by Councilor Doug Henderson, seconded by Vice Mayor Richard Davis to approve consent items 9a and 9b as presented.

**DISCUSSION:** None

**Vote results:**

Ayes: 5 / Nays: 0

- a. Consider approval of July 17, 2024 Regular Council Meeting Minutes.
- b. Consider ratification and approval of the accounts payable register from July 9, 2024 through August 8, 2024.

## NEW BUSINESS

### 10. REZONE OF PARCEL 105-15-010H:

**Minutes:**

Mayor Reidhead said the applicant has removed his application and we will not be taking action or discussing this item.

### 11. CONDITIONAL USE PERMIT APPLICATION: FENCE

**Minutes:**

**DISCUSSION:** Planning and Zoning Director Stormy Palmer presented this item. She explained that the Conditional Use Permit application is for a 6-foot privacy fence. The residence is on the corner of El Cajon and Maricopa. Public Works and the Police Department have gone to the property and neither have an opposition with the location/height of the fence. We also sent letters to all property owners within a 300-foot radius and have not received any communication of concerns.

**ACTION:** Motioned by Vice Mayor Richard Davis, seconded by Councilor Don Scott to approve the Conditional Use Permit application, allowing a 6-foot fence for 488 South El Cajon Circle.

**Vote results:**

Ayes: 5 / Nays: 0

### 12. PLANNING AND ZONING COMMISSIONER APPOINTMENT:

- a. Possible appointment of William Lucas to the Springerville Planning and Zoning Commission

**Minutes:**

**DISCUSSION:** Stormy Palmer explained that there are two vacancies on the board one expiring at the end of 2024 and one at the end of 2025. Both applications were complete, and we have no concerns with either.

**ACTION:** Motioned by Councilor Doug Henderson, seconded by Vice Mayor Richard Davis to appoint William Lucas to the Planning and Zoning Commission for the term ending December 31, 2025.

No vote was made.

**DISCUSSION:** Mr. Lucas requested to serve the shorter term ending in 2024.

**AMENDED ACTION:** Motioned by Councilor Doug Henderson, seconded by Vice Mayor Richard Davis to appoint William Lucas to the Planning and Zoning Commission for the term ending December 31, 2024.

**Vote results:** Ayes: 5 / Nays: 0

**b. Possible appointment of Tony Contreras to the Springerville Planning and Zoning Commission**

**Minutes:**

ACTION: Motioned by Vice Mayor Richard Davis, seconded by Councilor Doug Henderson to appoint Tony Contreras to the Planning and Zoning Commission for the term ending December 31, 2025.

DISCUSSION: None

**Vote results:**

Ayes: 5 / Nays: 0

**13. RESOLUTION 2024- R005: Apache County Multijurisdictional Hazard Mitigation Plan**

**Minutes:**

DISCUSSION: Public Works Director Robert Pena presented this item. He explained the County brought forth the updated plan and we had no concerns with the update. The former plan had not been updated in four years and was not in line with ADEQ regarding flooding. This new plan now aligns with ADEQ standards.

ACTION: Motioned by Vice Mayor Richard Davis, seconded by Councilor Don Scott to approve Resolution 2024 R005, a Resolution of the Town of Springerville, Arizona authorizing the adoption of the 2024 Apache County Multi-jurisdictional Hazard Mitigation Plan update.

**Vote results:**

Ayes: 5 / Nays: 0

**14. AZ GAME AND FISH AGREEMENT:**

**Minutes:**

DISCUSSION: Manager Rasmussen explained we have had an agreement with Arizona Game and Fish regarding the Becker Wildlife area. The ten-year agreement is expiring. The former agreement says that the town is responsible for maintaining the shoreline of Becker Lake and the River Walk. The town is agreeing moving forward to help with maintaining the road and parking lot at Becker Lake. This agreement has been reviewed by the town attorney.

ACTION: Motioned by Vice Mayor Richard Davis, seconded by Councilor Doug Henderson to approve the Arizona Game and Fish Agreement between the Town of Springerville and Arizona Game and Fish.

**Vote results:**

Ayes: 5 / Nays: 0

**15. EMPLOYEE MANUAL UPDATE:**

**Minutes:**

DISCUSSION: Manager Rasmussen explained the idea came forward after an employee was diagnosed with cancer. The employee was a relatively new hire and did not have much sick leave. Employees donated hours to keep the employee on insurance while the employee's disability insurance application was processed. Employees donated many hours trying to help but staff felt there could be a better solution. The idea of the sick leave bank was formed. Kelsi Miller along

with the town attorney worked together to create this new section of the policy to help in the future. It was explained this is only for catastrophic events and not to be used when employees simply run out of sick leave and are often sick.

**ACTION:** Motioned by Vice Mayor Richard Davis, seconded by Councilor Doug Henderson to adopt the Town of Springerville Employee Manual updated August 2024 as presented.

**16. TOURISM TAX FUND REQUEST FOR FALL FEST 2024:**

**Minutes:**

**ACTION:** Motioned by Councilor Doug Henderson, seconded by Vice Mayor Richard Davis to approve the Tourism Tax Fund request for the 2024 Fall Fest event in the amount of \$750.

**DISCUSSION:** None

**Vote results:**

Ayes: 5 / Nays: 0

**17. ADJOURNMENT:**

**Minutes:**

The meeting was adjourned at 6:40 p.m.

\_\_\_\_\_  
Shelly Reidhead, Mayor

**ATTEST:**

\_\_\_\_\_  
Kelsi Miller, Town Clerk

I hereby certify that the foregoing is a true and copy of the minutes of the Springerville Town Council in a Special Meeting on \_\_\_\_\_. I further certify that the meeting was duly called and a quorum was present.

**Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2024**

\_\_\_\_\_. Kelsi Miller, Town Clerk

Members of the public who only want to provide written comments can express their comments by emailing the Town Clerk at [kmiller@springervilleaz.gov](mailto:kmiller@springervilleaz.gov) to be read if their is a call to the public. All comments must be submitted by 5:00 p.m. on the day of the meeting.

**Americans with Disabilities Act (A.D.A.):** The Town of Springerville intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the Town Clerk at (928) 333-2656 ext. 224 forty-eight (48) hours prior to the meeting to arrange necessary accommodations.